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**LIASA HIGHER EDUCATION LIBRARY INTEREST GROUP (HELIG) ANNUAL GENERAL MEETING AGENDA,
12 OCTOBER 2016, 10:30-11:30, AT THE DURBAN INTERNATIONAL CONVENTION CENTRE**

AGENDA

1	Opening & Welcome	Chair
2	Attendance, Apologies & Proxies	Secretary
3	Appointment of Tellers	Chair
4	Determination of Quorum	Chair & Tellers
5	Personalia (2016)	Secretary
6	In Memoriam (2016)	Secretary
7	Confirmation of Agenda (<i>Document 1</i>)	Chair
8	Additional Agenda Items	Chair
9	Minutes of previous meeting (19 June 2015) (<i>Documents 2 & 3</i>)	Secretary
10	Matters arising from the minutes of the previous meeting (19 June 2015)	Chair
11	Chair's Interest Group Report	Chair
12	Treasurer's Financial Report (<i>Document 4</i>)	Treasurer
13	Motion 1 (<i>Document 5 & 6</i>) Also refer to the 2014 HELIG Constitution at http://www.liasa-new.org.za/wp-content/uploads/2015/05/3-001-2015-HELIG.pdf	Mrs Ingrid Thomson
14	Election results: National HELIG Executive Committee 2016-2018	Chair
15	Lucky Draw	Chair & Secretary
16	Closing	Chair